

**NU COVID-19 VACCINATION - MANDATORY VACCINE VIAL TRACKING - MODERNA SPIKEVAX®**

<b>Date:</b>	
<b>Community:</b>	
Mass vaccination clinic Y/N	
Date Vaccine arrived in the Community	
Freezer available in community Y/N	
Freezer Accompanying Vaccinators Y / N	
(Held at -15 to -25 degrees until ready for use)	

Please scan in batches and email form as soon as feasible to RCDC, copying [cdclabs@gov.nu.ca](mailto:cdclabs@gov.nu.ca), every few hours (no later than same day). More detail on roles noted below. Date sent to RCDC and CDClabs@gov.nu.ca: \_\_\_\_\_

**Emails**  
 For Kitikmeot region: [fdigout@gov.nu.ca](mailto:fdigout@gov.nu.ca)  
 For Kivalliq region: [kivalliq\\_covid19@gov.nu.ca](mailto:kivalliq_covid19@gov.nu.ca)  
 For Qikiqtaaluk region: [covid19\\_qikiqtaalukrcdc@gov.nu.ca](mailto:covid19_qikiqtaalukrcdc@gov.nu.ca)

<b>LOT#</b>		<b>ASSIGNED VIAL #</b>							
<b>EXPIRY</b>		<b>Name of Person Signed out to:</b>							
		<b>Name of Person Assigned to**:</b>							
<b>Removed from Freezer:</b>		<b>time (24hr)</b>							
<b>Thawed in refridgerator (+2°C to +8°C) Stable for 30 days</b>	<b>Y / N</b>								
	<b>start time</b>								
	<b>end time</b>								
	<b>date to discard by (30days)</b>								
<b>Thawed at Room Temperature (+8°C to +25°C)</b>	<b>Y / N</b>								
	<b>start time</b>								
	<b>end time</b>								
	<b>time to puncture by (24 hours)</b>								
<b>Vial Punctured (Vaccine stable for a CUMULATIVE total of 24 hrs at room temp. Time of puncture does not reset the time)</b>	<b>Y / N</b>								
	<b>start time</b>								
	<b>end time (must discard)</b>								
<b>Initials of clients given dose from vial (optional)</b>		<b>DOSE</b>	<b>STAFF</b>		<b>DOSE</b>	<b>STAFF</b>			
		<b>0.25 ml</b>	<b>0.5 ml</b>	<b>INITIAL</b>	<b>0.25 ml</b>	<b>0.5 ml</b>	<b>INITIAL</b>		
		1			12				
		2			13				
		3			14				
		4			15				
		5			16				
		6			17				
		7			18				
		8			19				
		9			20				
	10			21					
	11			22					
<b>Doses Used from Vial:</b>	<b>Administered</b>								
	<b>Wasted*</b>								
	<b>Wastage code</b>								
	<b>Waste/use comments</b>								
<b>Vial used for home visiting</b>	<b>Y / N</b>								
<b>Signature of vaccine floater or clinical lead</b>									

\*Note: wasted or discarded refers to all unused doses (timed out, no one left to vaccinate without transporting vial). Important to capture and

\*\* If same person assigned to for all vials, can draw a line through to the end to indicate this

Please follow green and red sticker process as outlined by pharmacy team.

Empty vials - keep and store. Send count of empty vials at end of day. Vials can be discarded when this tracking sheet matched, signed off, and sent to RCDC and [CDClabs@gov.nu.ca](mailto:CDClabs@gov.nu.ca)

**Roles:** RCDC to review forms, flag any concerns, and follow up with clinic as appropriate  
 Person monitoring CDCLabs will store a copy in a secured folder on shared drive

Wastage Codes	
AA	Damaged vial/vaccine
BB	Refridgerated > 30 days
CC	Room Temp > 24 hours
DD	Punctured > 24 hours (Cumulative)
EE	Not enough in Vial (i.e. < 0.5ml)

**Additional Notes / Comments / Observations on storage/transport/use:**