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**Nunavut Liquor and Cannabis Board**  
 Nunavunmi Tanngaliqinirmut Higaarlungniklu Katimayiit  
 Société des alcools et du cannabis du Nunavut

**Nunavut Liquor Licensing Board**  
 March 8-10, 2021  
**Teleconference**

EST (Iq, Sani, Kim)	CST (Rankin)	
<b>Monday March 8 2021</b>		
9:30 am - 11:45 am	8:30 am – 10:45 am	General Board Meeting <b>Called to order 9:33 am EST</b>
2:00 pm - 3:00 pm	1:00 pm – 2:00 pm	General Board Meeting
3:00 pm - 4:30 pm	2:00 pm – 3:30 pm	<del>Show Cause—LH 001 (Discovery)</del> cancelled
<b>Tuesday March 9 2021</b>		
10:00 am - 11:45 am	9:00 am – 10:45 am	General Board Meeting
2:00 pm - 4:30 pm	1:00 pm – 3:30 pm	General Board Meeting
<b>Wednesday March 10 2021</b>		
10:00 am - 11:30 am	9:00 am – 10:30 am	General Board Meeting. <b>Adjourn 10:09 am CST/11:09 am EST</b>
11:30 am - 12:00 am	10:30 am – 11:00 am	<del>Show Cause—014 (Legion 168)</del> cancelled
2:00 pm - 3:00 pm	1:00 pm – 2:00 pm	<del>General Board Meeting</del>
3:00 pm - 4:00 pm	2:00 pm – 3:00 pm	<del>Show Cause—034 (Chartroom)</del> cancelled



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Nunavut Liquor and Cannabis Board  
Nunavunmi Tanngaliqinirmut Higaarlungniklu Katimayit  
Société des alcools et du cannabis du Nunavut

## Nunavut Liquor and Cannabis Board

### Minutes - General Meeting No. 84 March 8-10 2021 Teleconference

Present: Terry Dobbin, Chair  
Qilak Kusugak, Member  
Nancy Mike, Member  
Valerie Young, Member

Mike Murphy, Manager Public Agencies  
Edith Sweetwater, Executive Secretary NLCB  
Merrilee Rasmussen, Legal Counsel  
Zena Charowsky, Legal Counsel

Appearances: Angela Briffet, Manager Liquor and Cannabis  
Jo-Anne Falkiner, Director Corporate Policy  
Maud Pelletier de Simini, Chief Inspector  
Dan Young, Director NULC

Regrets: Miranda Atatahak  
Bob Jancke  
Leesa Ikkidluak

1. Call Meeting No. 84 to order – Monday, March 8.  
*The meeting was called to order at 8:33 am CST (9:33 am EST) on March 8, 2021.*

2. Remarks from the Chair  
*The Chair welcomed new members.*

3. Approval of Agenda

#### **Motion 84-01**

**That the board approves the agenda for the 84<sup>th</sup> meeting of the Nunavut Liquor and Cannabis Board with the addition of item 8.5 re laptops and video-conferencing.**

Moved by: Q. Kusugak

Second by: N. Mike

Vote: Carried

4. Declaration of Interest  
*None.*

5. Approval of Minutes from Meeting No. 83 (January 11-13 2021)

**Motion 84-02**

**That the board approves the minutes of meeting number 83 of the Nunavut Liquor and Cannabis Board.**

Moved by: V. Young

Second By: Q. Kusugak

Vote: Carried

6. Reports to the Board

6.1 Board Chair

*No report*

6.2 Executive Secretary

6.2.1 SOP Applications & Statements of Account & Ratification of Board decisions between meetings

*None.*

6.2.2 Other Applications to the Board from Licence Holders & Ratification of Board decisions between meetings

**Motion 84-03**

**That all decisions of the Board made relating to other applications and statements of account via email polls since the last Board meeting be ratified, with mention of the following decisions so that they are tracked in the Registry of Motions:**

- 2021-107 035 (Aqsarniit Dining) – change to licensed hours.  
**Temporary extension granted.**

Moved by: V. Young

Seconded by: Q. Kusugak

Vote: Carried

**Motion 84-03A**

**That pursuant to s. 26 of the *Liquor Regulations* the Executive Secretary approve requests from licence holders for temporary changes of hours and that requests for permanent changes of hours be referred to the Board for a decision.**

Moved by: Q. Kusugak

Seconded by: V. Young

Vote: Carried

6.2.3 Media articles, if any

**Motion 84-04**

**That the media articles presented to the Board be received and filed.**

Moved by: V.Young

Seconded by: N. Mike

Vote: Carried

6.2.4 Financial Report

*None.*

6.2.5 Report - Nunavut Brewery Company Limited Special Audit, Avery Cooper & Co. Ltd.

**Motion 84-05**

**That the report on Nunavut Brewery Company Limited Special Audit by Avery Cooper & Co. Ltd. presented to the Board be received and a copy provided to Nunavut Brewery Company Limited together with a covering letter outlining the Board's expectations from the Nunavut Brewery Company Limited as a result.**

Moved by: Q. Kusugak

Seconded by: N. Mike

Vote: Carried

6.3 Nunavut Liquor and Cannabis Commission and Department of Finance Reports (Policy, Liquor Enforcement, Office of the Superintendent of Cannabis).

Jo-Anne Falkiner,  
Director Corporate Policy  
*Verbal report given.*

Tuesday, March 9  
11:00 am EST

Dan Young,  
Director NULC  
*Verbal report given.*

Tuesday, March 9  
11:15 am EST

Angela Briffet  
Manager Liquor and Cannabis  
with Maud Pelletier de Simini,  
Chief Inspector  
*Verbal report given.*

Tuesday, March 9  
11:30 am EST

6.4 Legal Counsel  
*None.*

7. Decision items

7.1 Applications to the Board about renewal – Fire Safety and Health Compliance

7.1.1 Renewal Applications to the Board – completed (15 renewals of 23 complete)

**Motion 84-06**

**That the Board renews to March 31 2022 the following licences:**

<b>004 (Alert)</b>	<b>008 (Frobisher Racquette Club)</b>
<b>014 (RCL 168)</b>	<b>017 (Frobisher Guest Room)</b>
<b>018 (Frob Kitchen &amp; Eatery)</b>	<b>019 (Storehouse)</b>
<b>020 (Remote – Arctic Watch Lodge)</b>	<b>025 (RCMP Mess Hall)</b>
<b>026 (Elks 596 Cambridge Bay)</b>	<b>029 (Remote-Arctic Haven Lodge)</b>
<b>030 (RCL 169 Rankin Inlet)</b>	<b>031 (Snack)</b>
<b>032 (NuBrew Pub)</b>	<b>034 (Chartroom)</b>
<b>BP001 (NuBrew Brewery Permit)</b>	

Moved by: V.Young

Second by: N. Mike

Vote: Carried

**Motion 84-06A**

**To renew Licence #001 (Discovery) to March 31, 2022 on condition that the missing material, being:**

- **A valid affidavit (page 5 of the renewal application) sworn before a notary public**

**Is submitted and satisfactory by March 22, 2021.**

Moved by: Q. Kusugak

Second by: V. Young

Vote: Carried.

7.1.2 Renewal Application, **licence holder 003** (Elks 570), *incomplete*

**Motion 84-07**

**a) To renew Licence #003 (Elks 570) to March 31, 2022 on condition that the missing material, being:**

- **Criminal record checks - and follow-up finger-prints if there are possible matches - for every member of the executive;**
- **Proof of active registration; and**
- **Corrected financial statements,**

**is submitted and satisfactory by March 22, 2021; and, failing that,**

- b) To temporarily extend the licence to May 31, 2021 and to renew the licence to March 31, 2022 on condition that the missing material is submitted and satisfactory by May 21, 2021; and failing that,
- c) To require the licence holder(s) to appear before the Board at a date and time to be fixed by the Chair to show cause why the licence should not be suspended or cancelled, and to temporarily extend the licence until the date of the show cause hearing.

Moved by: V. Young

Second by: N. Mike

Vote: Carried

- 7.1.3 Renewal Application, **licence holder 009** (High Arctic Sportfishing Camps Ltd.), *request for exception/consideration.*

**Motion 84-08**

**That the Board approves the renewal application of 009 (High Arctic Sportfishing Camps Ltd.).**

Moved by: Q. Kusugak

Second by: V. Young

Vote: Carried

**Motion 84-09**

**That the Board requires receipt of an updated certificate of compliance (or other proof of valid registration) prior to 07-Jul-2020, and failing that the licence holder is required to appear before the Board at a date and time to be fixed by the Chair to show cause why the licence should not be suspended or cancelled.**

Moved by: V. Young

Second by: N. Mike

Vote: Carried

- 7.1.4 Renewal Application, **licence holder 023** (Francophone), *incomplete*

**Motion 84-10**

a) To renew Licence #023 (Francophone Association) to March 31, 2022 on condition that the missing material, being:

- o Criminal record checks - and follow-up finger-prints if there are possible matches - for every member of the executive; and,
- o Up-dated server certificates,

is submitted and satisfactory by March 22, 2021; and, failing that,

- b) To temporarily extend the licence to April 30, 2021 and to renew the licence to March 31, 2022 on condition that the missing material is submitted and satisfactory by April 22, 2021; and failing that,
- c) To require the licence holder(s) to appear before the Board at a date and time to be fixed by the Chair to show cause why the licence

**should not be suspended or cancelled, and to temporarily extend the licence until the date of the show cause hearing.**

Moved by: V. Young  
Second by: Q. Kusugak  
Vote: Carried

7.1.5 Renewal Application, **licence holder 028** (Cape Dorset Suites), *incomplete*

**Motion 84-11**

- a) **To renew Licence #028 (Cape Dorset Suites) to March 31, 2022 on condition that the missing material, being page 5 of the renewal application, is submitted and satisfactory by March 22, 2021; and, failing that,**
- b) **To temporarily extend the licence to April 30, 2021 and to renew the licence to March 31, 2022 on condition that the missing material is submitted and satisfactory by April 22, 2021; and failing that,**
- c) **To require the licence holder(s) to appear before the Board at a date and time to be fixed by the Chair to show cause why the licence should not be suspended or cancelled, and to temporarily extend the licence until the date of the the show cause hearing.**

Moved by: V. Young  
Second by: Q. Kusugak  
Vote: Carried

7.1.6 Renewal Application, **licence holder 033** (Siniktarvik), *incomplete*

**Motion 84-12**

- a) **To renew Licence #033 (Siniktarvik) to March 31, 2022 on condition that the renewal application is submitted and satisfactory by March 22, 2021; and, failing that,**
- b) **To temporarily extend the licence to May 30, 2021 and to renew the licence to March 31, 2022 on condition that the missing material is submitted and satisfactory by May 21, 2021, and failing that:**
- c) **To require the licence holder(s) to appear before the Board at a date and time to be fixed by the Chair to show cause why the licence should not be suspended or cancelled, and to temporarily extend the licence until the date of the show cause hearing.**

Moved by: V. Young  
Second by: Q. Kusugak  
Vote: Carried

- 7.1.7 Renewal Application, **licence holder 035 and 036** (Aqsarniit Hotel and Conference Centre), *request for exception/consideration*.

**Motion 84-14**

**b) To renew Licences #035 and #036 (Aqsarnitt Hotel and Conference Centre) to March 31, 2022 on condition that the missing material, being:**

- **The RCMP finger-print follow-up for Peter Keenainik**
- **an affidavit regarding criminal record for Harry Flaherty, and**
- **proof of registration of the corporation that is within 90 days of the March 31<sup>st</sup> 2021 renewal**

**is submitted and satisfactory by March 22, 2021; and, failing that,**

**d) To temporarily extend the licence to April 30, 2021 and to renew the licence to March 31, 2022 on condition that the missing material is submitted and satisfactory by April 22, 2021; and failing that,**

**e) To require the licence holder(s) to appear before the Board at a date and time to be fixed by the Chair to show cause why the licence should not be suspended or cancelled, and to temporarily extend the licence until the date of the the show cause hearing.**

Moved by: Q. Kusugak

Second by: N. Mike

Vote: Carried

- 7.1.8 Applications to the Board for late renewal – Overview (APPS 2021-115, 121, 122)

<b>Licence Holder</b>	<b>Date of Request</b>	<b>Date of Submission</b>	<b>Complete?</b>
008 Frobisher Racquette Club	17-Feb-2021	24-Feb-2021	Yes
023 Francophone Association	17-Feb-2021		No
033 Siniktarvik	16-Feb-2021		No

**Motion 84-15**

**That the Board approve the applications for late submission of the renewals for Siniktarvik (APP 2021-115), Frobisher Racquette Club (APP 2021-121), and Francophone Association (APP 2021-122).**

Moved by: Q. Kusugak

Seconded by: N. Mike

Vote: Carried



7.2 For Renewals: Consideration of previous Motion on fire/health inspections

**Motion 79 – 05**

**That the board approves fire and health inspection certificates to be dated from November 1 and later for the next license renewal cycle.**

Moved by: Miranda Atatahak

Second by: Robert Jancke

Vote: Carried

**Motion 84-15A**

**That the Board rescind Motion 79-05.**

Moved by: Q. Kusugak

Seconded by: N. Mike

Vote: Carried

7.3 For Renewals: Consideration of status of Criminal Record Checks

7.3.1 Age of conviction

*Defer to June.*

7.3.2 Board CRC Requirements for 2022-23 renewal year

*Defer to June.*

7.4 For Renewals: Consideration of Server Logs

*The Executive Secretary is to work with legal counsel and Enforcement to ensure that an appropriate form is developed for circulation to the licence holders prior to March 31, 2021.*

7.5 Preliminary application of licence – NuBrew Cocktail licence

**Motion 84-17**

**That the Board approves the preliminary application for a Cocktail Licence for NuBrew and that a date for a public hearing is set.**

Moved by: V Young

Seconded by: N. Mike

Vote: Carried

### **Motion 84-17A**

**That – in addition to the requirement for posting notice of the public hearing Liquor Act s.31(1) and s. 31(2) – the Board directs that notice be posted:**

- **on Iqaluit’s two Facebook Public Service Announcement sites 6, 3 and 1 day before the hearing; and,**
- **1 week before on the Notice Boards at the following sites:**
  - **Elders Qamuk**
  - **Market Place (Ventures)**
  - **Northmart**
  - **Post Office**

- 7.6 Iqaluit Outfitter – Inquiry, which liquor licence (APP 2021-105)  
*Executive Secretary to draft letter explaining that there is currently not legislation in place to allow a liquor permit or a licence for the requested purposes.*

*Carry forward general discussion to June meeting.*

- 7.7 Temporary versus Permanent change of hours – Roles (Issues arising from item 6.2.2 – APP 2021-107)  
*See Motion 84-03A.*

## 8. Information Items

- 8.1 A list of action items from the previous minutes.

### **Executive Secretary:**

1. With assistance from Manager, continue process of preparation for new Board members (ensure Orientation Manual and package is complete)  
*Electronic copies sent.*  
*Plan to send hard copy of package, end of April 2021*
2. Ensure Approved Minutes of Meetings, Registry of Motion and Record of Decision from Show Cause are sent for translation and posted on to website. With legal counsel, address privacy issues.  
*To be addressed*
3. Continue development of procedures for Cannabis hearings with assistance from legal counsel.  
*To be addressed*
4. Draft a submission to the Financial Management Board (FMB) requesting that liquor licence renewal fees for all licences are waived for the 2021-22 licence year.

5. Send notice of February 11 course on Rules of Natural Justice to all Board members (include new members after they are sworn in).  
*Course completed.*
6. Update Interpretive Directive on the website, including Interpretive Directive #5  
*Update complete*

**Legal Counsel:**

7. Prepare Rules and Procedures for written Show Cause Hearings for further discussion. Address issue of availability in all languages.  
*To be addressed in June*
8. Prepare short course on Rules of Natural Justice/Duty of Fairness  
*Course completed.*
9. Procedures for Cannabis Hearing, continue process of development with Executive Secretary  
*To be addressed*
10. Assist with privacy issues so that Minutes, Registry of Motions, Records of Decision from Show Cause can be posted on website.  
*Done.*
11. Provide Board with options for dealing with non-remittance of 5% licensing fee and import permit fees.  
*To be addressed.*

8.2 Renewals and Show Cause  
*Defer to June*

8.3 NLCB Manual  
*Defer to June*

8.4 Feb.11 course on Natural Justice – de-brief

8.5 Laptops, wingles and video-conferencing platforms.  
*Laptops are available for Board member use. E-mail decisions about the preferred video-conferencing platform (MS Team, Zoom etc) will take place. Wingles (small modems) will be available in 4-6 weeks.*

9. Date, time and place of next meeting

(#85) June 14-16, 2021 (Monday to Wednesday)

MODE

In-person

**Motion 84-19**

**That, unless prohibited by the CPHO, the June 14-16 meeting is in-person in Iqaluit.**

Moved by: Q. Kusugak

Seconded by: V. Young  
Vote: Carried

(#86) October 18-20, 2021 (Monday to Wednesday)	TBD
(#87) January 10-12, 2022 (Monday to Wednesday)	Teleconference
(#88) March 7-9, 2022 (Monday to Wednesday)	Iqaluit
(#89) June 13-15, 2022 (Monday to Wednesday)	Cambridge Bay
(#90) October 17-20, 2022 (Monday to Wednesday)	Teleconference

10. Adjournment

**Motion 84-20**

**That the Board adjourn on Wednesday March 10 2021 at 10:09 CST/11:09 EST am**

Moved by: V. Young  
Seconded by: Q. Kusugak  
Vote: Carried



12-Apr-2021

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Terry Dobbin, Chair NLCB

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Date



12-Apr-2021

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Edith Sweetwater, Executive Secretary NLCB

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Date

**ACTION ITEMS:**

**Executive Secretary:**

1. Executive Secretary to draft letter explaining that there is currently not legislation in place to allow a liquor permit or a licence for the requested purposes. CC the draft to the Board.
2. For audit report of NuBrew, With Manager:
  - submit suggested changes/clarifications to the Board for review,
  - follow-up, as directed, with Avery Cooper, and
  - draft a letter to NuBrew to accompany the audit report.

3. The Executive Secretary is to work with legal counsel and Enforcement to ensure that an appropriate *New Service Log* is developed for circulation to the licence holders prior to March 31, 2021.
4. Send hard copy of orientation to new Board members.
5. Ensure Approved Minutes of Meetings, Registry of Motion and Record of Decision from Show Cause are sent for translation and posted on to website. With legal counsel, address privacy issues.
6. Continue development of procedures for Cannabis hearings with assistance from legal counsel.

**Legal Counsel:**

7. Legal counsel assists with development of an appropriate *New Service Log* is developed.
8. Prepare Rules and Procedures for written Show Cause Hearings for further discussion. Address issue of availability in all languages.
9. Procedures for Cannabis Hearing, continue process of development with Executive Secretary