

GOVERNMENT OF NUNAVUT EMPLOYMENT OPPORTUNITY

Title: Manager Continuing Care Centre

Department: Health **Community:** Igloolik

Reference Number: 10-02-230-12428KW

Type of Employment: Indeterminate

Salary range: \$100,780 to \$114,378 per year, 37.5

hours/week

Northern Allowance: \$26,437 per year Union Status: Nunavut Employees Union Housing: Subsidized Staff Housing Available

Closing date: Open until filled

This employment opportunity is open to all applicants.

The Government of Nunavut was selected as one of Canada's Best Diversity Employers, Top Employers for Young People and recent graduates in 2023. With one of the fastest growing and youngest populations in Canada, Nunavut is a dynamic, vibrant territory, committed to becoming an even better place for future generations. As a government, we are strengthening our unique model of governance - one that integrates Inuit societal values, promotes use of the Inuktut language, achieves a representative public service, and collaborates with partners to achieve the promise of Nunavut. Successful applicants will enjoy a competitive salary, medical and dental benefits, a defined benefit pension plan, relocation privileges and opportunities for training and career advancement.

Reporting to the Director, Health Programs, the Manager Continuing Care Centre provides overall management and delivery of programs and services towards the goal of providing quality continuing care for clients in the Continuing Care Centre. The position develops professional and community partnerships in order to consult and collaborate on developing, implementing and evaluating programs and services that meet the needs of client continuing care and which are in accordance with the policies, standards and practices of the Government of Nunavut, Department of Health.

Key responsibilities of the successful candidate will also include:

- Managing and coordinating the administrative operation;
- Identifying the resources required for the delivery of programs and services, inclusive of staffing requirements, equipment and supply needs and preparing the monthly budget forecasts:
- Maintaining a Continuing Care Registry of individuals who have been placed within the Continuing Care Centre;
- Developing annual performance objectives/reviews, and work plans of staff members;
- · Performing direct nursing functions as required.

The knowledge, skills, and abilities required for this job are obtained through a Bachelor of Nursing with five (5) years of management experience, preferably in a continuing care setting. Candidates must be eligible to register prior to start date with the College and Association of Nurses of the Northwest Territories and Nunavut (CANNN) with annual re-certification. Completion of a management training program is considered an asset.

If you are interested in applying for this job, please email your cover letter and resume to nunavutnurses@gov.nu.ca. Please include the REFERENCE # in the subject line of your email.

- The Government of Nunavut is committed to creating a representative workforce; therefore, priority will be given to Nunavut Inuit
 who self-identify as being enrolled under the Nunavut Agreement in accordance with the Priority Hiring Policy.
- Government of Nunavut employees serving a probationary period must obtain and provide written authorization from the deputy head of their employing department. The authorization from the deputy head must accompany your application for your application to be considered.
- Possession of a criminal record may not disqualify candidates from being considered. An assessment of the criminal record will
 be measured against the scope and duties of the position. This is only a requirement for positions that require a satisfactory
 criminal record or vulnerable sector check.
- Applicants may submit their resume in any of the Official Languages of Nunavut.
- Only those candidates selected for an interview will be contacted.
- The onus is on candidates in receipt of foreign post-secondary education credentials to have their foreign credentials assessed through a recognized Canadian education institution. Failure to do so may result in the rejection of their application.

CONTACT: Department of Health Phone: (867) 975-8600 ext 5706

Government of Nunavut Fax: (867) 975-6220

PO Box 1000, Station 1041, Iqaluit, Nunavut X0A 0H0 Email: <u>nunavutnurses@gov.nu.ca</u>

https://gov.nu.ca/human-resources

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Nunavul This is a Highly Sensitive Position and a satisfactory Criminal Record Check, along with a clear Vulnerable Sector Check is required.

Please note that COVID-19 vaccination is a mandatory condition of employment. Submit proof of COVID-19 vaccination with your application. Travelers are responsible to determine what applies to you based on your Territorial / Provincial requirements.

The Official Languages of Nunavut are Inuktut, English and French. Applicants may submit their resume in any of the official languages of Nunavut. The ability to communicate in more than one of Nunavut's official languages would be considered an asset. Knowledge of Inuit communities, culture, land, Inuit Qaujimajatuqangit, Inuktut and experience working in a northern cross-cultural environment are also considered assets.

Acceptable combinations of education and experience may be considered for this position. We encourage you to apply if you have equivalent years of education and/or experience equal to the education and experience requirements listed above.

For full-time, permanent nurses, recruitment bonuses include: \$5,000 on start date, \$5,000 at 18 months of service and \$10,000 at 30 months of service. Additional premium include a \$9,000 Annual Frontline Allowance and a \$375 Monthly Retention Bonus of \$4,500 per year.

An eligibility list may be created to fill future vacancies

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