GOVERNMENT OF NUNAVUT

EMPLOYMENT OPPORTUNITY

Title: Quality Assurance and Risk Management Coordinator
Department: Health
Community: Iqaluit
Reference Number: 10-508292
Type of Employment: Indeterminate

Salary range: $109,029 to $123,694 per year, 37.5 hours/week
Northern Allowance: $16,008 per year
Union Status: Nunavut Employees Union
Housing: Subsidized Staff Housing is Available
Closing date: May 3, 2024 @ 11:59 p.m. eastern time

This employment opportunity is open to all applicants.

The Government of Nunavut was selected as one of Canada's Best Diversity Employers, Top Employers for Young People and recent graduates in 2024. With one of the fastest growing and youngest populations in Canada, Nunavut is a dynamic, vibrant territory, committed to becoming an even better place for future generations. As a government, we are strengthening our unique model of governance - one that integrates Inuit societal values, promotes use of the Inuktut language, achieves a representative public service, and collaborates with partners to achieve the promise of Nunavut. Successful applicants will enjoy a competitive salary, medical and dental benefits, a defined benefit pension plan, relocation privileges and opportunities for training and career advancement.

Reporting to the Executive Director, the Quality Assurance Risk Management Coordinator (Coordinator) is accountable for the development and implementation of a comprehensive quality assurance and risk management program for Iqaluit Health Services (IHS) including the Qikiqtani General Hospital (QGH) and Iqaluit Public Health (IPH). This includes Continuous Quality Improvement, maintenance of acceptable standards of clinical and ethical practice, and the development of a program to prevent and minimize harm to staff and clients or loss or damage to Departmental facilities, equipment, or supplies.

The Coordinator is responsible for resolving complaints, conducting case reviews, investigating incidents and unusual occurrences, and ensuring that there is a safe workplace with zero tolerance for violence. The Coordinator monitors risk within the facility and makes senior management aware of the risk/exposure and makes recommendations respecting initiatives to protect the interests of the Government of Nunavut. The Coordinator is also responsible for conducting environmental scans of services and programs with IHS and providing reviews and recommendations on how to improve functionality and outcomes. The Coordinator holds a critical role on the IHS Senior Leadership Team.

The knowledge, skills, and abilities required for this job are usually obtained through a recognized undergraduate degree in nursing; along with three (3) years of practical experience related to Quality Assurance and Risk Management. Registration with RNANT/NU is also required. A master's degree in health administration along with Surveyor status by Accreditation Canada would be considered as assets. This is a Highly Sensitive Position and a satisfactory Criminal Record Check, along with a clear Vulnerable Sector Check is required.

Please note that COVID-19 vaccination is a mandatory condition of employment. Submit proof of COVID-19 vaccination with your application.

The Official Languages of Nunavut are Inuktut, English and French. Applicants may submit their resume in any of the official languages of Nunavut. Fluency in more than one of Nunavut's official languages would be considered an asset. Knowledge of Inuit communities, culture, land, Inuit

If you are interested in applying for this job, please email your cover letter and resume to IqaluitApplications@gov.nu.ca. Please include the REFERENCE # in the subject line of your email.

- The Government of Nunavut is committed to creating a representative workforce; therefore, priority will be given to Nunavut Inuit who self-identify as being enrolled under the Nunavut Agreement in accordance with the Priority Hiring Policy.
- Government of Nunavut employees serving a probationary period must obtain and provide written authorization from the deputy head of their employing department. The authorization from the deputy head must accompany your application for your application to be considered.
- Possession of a criminal record may not disqualify candidates from being considered. An assessment of the criminal record will be measured against the scope and duties of the position. This is only a requirement for positions that require a satisfactory criminal record or vulnerable sector check.
- Applicants may submit their resume in any of the Official Languages of Nunavut.
- Only those candidates selected for an interview will be contacted.
- The onus is on candidates in receipt of foreign post-secondary education credentials to have their foreign credentials assessed through a recognized Canadian education institution. Failure to do so may result in the rejection of their application.

CONTACT: Department of Human Resources
Government of Nunavut
PO Box 1000, Station 430, Iqaluit, Nunavut X0A 0H0
https://gov.nu.ca/en/employment-training-and-career-development/job-listings

Phone: (867) 975-6222
Toll Free: 1-888-668-9993
Fax: (867) 975-6220
Email: IqaluitApplications@gov.nu.ca

Qaujimajatuqangit, Inuktut and experience working in a northern cross-cultural environment are also considered assets.

Acceptable combinations of education and experience may be considered for this position. We encourage you to apply if you have equivalent years of education and/or experience equal to the education and experience requirements listed above.

An eligibility list may be created to fill future vacancies.

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