

GOVERNMENT OF NUNAVUT

EMPLOYMENT OPPORTUNITY

Title: Executive Director Special

Operations

Department: Health **Community:** Iqaluit

Reference Number: 10-508309 Type of Employment: Indeterminate **Salary range:** \$134,655 to \$192,364 per year, 37.5

hours/week

Northern Allowance: \$16,008 per year

Union Status: Senior Management- Excluded Housing: Subsidized Staff Housing is not Available Closing date: May 17, 2024 @ 11:59 p.m. eastern time

This employment opportunity is restricted to residents of Igaluit only.

Reporting to the Assistant Deputy Minister (ADM), Operations, the Executive Director (ED), Special Operations provides exemplary leadership to sustain an operational culture that is focused upon patient ad family experience, is reflective of Inuit Societal Values and align with departmental, government and legislative policies, values and mandates. As a strategic leader, the ED will work closely with the ADM Operations and regional Executive Directors. The ED Special Operations provides leadership to the Special Operations team, the Materials Management team, and the Territorial Pharmacy team to ensure safe, effective implementation of major health services projects (including contracted projects), territorial programs and new initiatives for the Operations division. This includes ensuring evaluation frameworks are designed, implemented, and monitored for all new clinical initiatives and programming.

The Executive Director Special Operations has a high profile and significant influence on the entire health care system in Nunavut. The position is responsible and accountable for providing operational leadership, oversight, and management to ensure the successful implementation of new territorial clinical projects and territorial programs which supports health service delivery. The ED is also responsible for preparing and monitoring all operational administrative policies and procedures to ensure structures, process, and outcomes are integrated with key performance and quality drivers. The ED Special Operations works closely with the Deputy Minister and ADM Operations to provide leadership and guidance in planning and directing the health services, implementing strategic plans, evaluating health service delivery and continuing to build effective relationships across the regions to develop strong, high performing operations team.

The knowledge, skills, and abilities required for this job are usually obtained through a recognized undergraduate degree in a health services field, along with three (3) years of senior management experience including the provision of quality improvement, program evaluation and project management initiatives within a healthcare setting. Experience developing and managing budgets is also required. A Master's Degree in in a related field is an asset. This is a Highly Sensitive Position and a satisfactory Criminal Record Check, along with a clear Vulnerable Sector Check is required.

The Official Languages of Nunavut are Inuktut, English and French. Applicants may submit their resume in any of the official languages of Nunavut. Fluency in more than one of Nunavut's official languages would be considered an asset. Knowledge of Inuit communities, culture, land, Inuit Qaujimajatuqangit, Inuktut and experience working in a northern cross-cultural environment are also considered assets.

Acceptable combinations of education and experience may be considered for this position. We encourage you to apply if you have equivalent years of education and/or experience equal to the education and experience requirements listed above.

If you are interested in applying for this job, please email your cover letter and resume to lqaluitApplications@gov.nu.ca. Please include the REFERENCE # in the subject line of your email.

- The Government of Nunavut is committed to creating a representative workforce; therefore, priority will be given to Nunavut Inuit who self-identify as being enrolled under the Nunavut Agreement in accordance with the Priority Hiring Policy.
- Government of Nunavut employees serving a probationary period must obtain and provide written authorization from the deputy head of their employing department. The authorization from the deputy head must accompany your application for your application to be considered.
- Possession of a criminal record may not disqualify candidates from being considered. An assessment of the criminal record will be measured against the scope and duties of the position. This is only a requirement for positions that require a satisfactory criminal record or vulnerable sector check.
- Applicants may submit their resume in any of the Official Languages of Nunavut.
- Only those candidates selected for an interview will be contacted.
- The onus is on candidates in receipt of foreign post-secondary education credentials to have their foreign credentials assessed through a recognized Canadian education institution. Failure to do so may result in the rejection of their application.

CONTACT: Department of Human Resources

Government of Nunavut

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https://gov.nu.ca/en/employment-training-and-career-

development/job-listings

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