ᓄᓇᕗᒻᒥ ᐃᒡᓗᓕᕆᔨᖅᑐᑦ
NUNAVUT HOUSING CORPORATION
LA SOCIÉTÉ D'HABITATION DU NUNAVUT
NUNAVUNMI IGLULIQIYIIRYUAT

GOVERNMENT OF NUNAVUT EMPLOYMENT OPPORTUNITY

Title: Senior Policy Analyst

Department: Nunavut Housing Corporation
Community: Iqaluit
Reference Number: 2024-05-NHC-13136
Type of Employment: Indeterminate

Salary range: $109,029 to $123,694 per year, 37.5 hours/week
Northern Allowance: $16,008 per year
Union Status: Excluded
Housing: Subsidized Staff Housing is not Available
Closing date: Open Until Filled

This employment opportunity is open to all applicants.

The Government of Nunavut was selected as one of Canada's Best Diversity Employers, Top Employers for Young People and recent graduates in 2023. With one of the fastest growing and youngest populations in Canada, Nunavut is a dynamic, vibrant territory, committed to becoming an even better place for future generations. As a government, we are strengthening our unique model of governance - one that integrates Inuit societal values, promotes use of the Inuktut language, achieves a representative public service, and collaborates with partners to achieve the promise of Nunavut. Successful applicants will enjoy a competitive salary, medical and dental benefits, a defined benefit pension plan, relocation privileges and opportunities for training and career advancement.

The Nunavut Housing Corporation is an agency of the Government of Nunavut which serves the housing needs of one of the fastest growing populations in Canada. NHC's mandate is to create, co-ordinate, and administer housing programs to provide fair access to a range of affordable housing options to families and individuals in Nunavut. NHC has recently launched The Nunavut 3000 Strategy, (www.igluliuqatigiingniq.ca) which is a collaboration between the government and its partners to deliver 3,000 new units across the housing continuum by 2030.

Reporting to the Director, Policy and Strategic Planning, the Senior Policy Analyst takes a lead role in the development, coordination, and management of strategic planning, policies and procedures of the Nunavut Housing Corporation. This position plays a key role in the division's achievement of corporate and divisional goals by keeping abreast of current housing and other related issues and trends, identifying and providing analysis on pertinent research areas, as well as integrating and disseminating this information as appropriate. The Senior Policy Analyst ensures the Policy and Planning Division efficiently provides the appropriate level of support required by the Directorate Office for the adequate oversight of the Corporation's operations.

The incumbent of this position is responsible for developing and reviewing guidelines, policies and legislation as well as producing high quality briefing materials for the Corporate Executive Committee, the NHC Board of Directors, Executive Council and the Financial Management Board. They will support the Director, Policy and Strategic Planning by performing comprehensive assessments of proposed policies and programs, identifying potential political, legal, social, economic and financial impacts and determining performance indicators and recommending modifications. The incumbent will also be responsible for liaising with national/international, provincial and territorial governments, Inuit organizations and other housing stakeholders; coordinating divisional involvement with Government of Nunavut departments and other agencies in developing interdepartmental initiatives.

If you are interested in applying for this job, please email your cover letter and resume to NHCCareers@gov.nu.ca. Please include the reference # in the subject line of your email.

- The Government of Nunavut is committed to creating a representative workforce; therefore, priority will be given to Nunavut Inuit who self-identify as being enrolled under the Nunavut Agreement in accordance with the Priority Hiring Policy.
- Government of Nunavut employees serving a probationary period must obtain and provide written authorization from the deputy head of their employing department. The authorization from the deputy head must accompany your application for your application to be considered.
- Possession of a criminal record may not disqualify candidates from being considered. An assessment of the criminal record will be measured against the scope and duties of the position. This is only a requirement for positions that require a satisfactory criminal record or vulnerable sector check.
- Applicants may submit their resume in any of the Official Languages of Nunavut.
- Only those candidates selected for an interview will be contacted.
- The onus is on candidates in receipt of foreign post-secondary education credentials to have their foreign credentials assessed through a recognized Canadian education institution. Failure to do so may result in the rejection of their application.

CONTACT: Nunavut Housing Corporation
Government of Nunavut
PO Box 1000, Station 1400
Iqaluit, Nunavut X0A 0H0
https://www.nunavuthousing.ca/careers?&lang=en

Phone: (613) 292-8115
Email: NHCCareers@gov.nu.ca

ᓄᓇᕗᒻᒥ ᐃᒡᓗᓕᕆᔨᖅᑐᑦ
NUNAVUT HOUSING CORPORATION
LA SOCIÉTÉ D'HABITATION DU NUNAVUT
NUNAVUNMI IGLULIQIYIIRYUAT

GOVERNMENT OF NUNAVUT
EMPLOYMENT OPPORTUNITY

The knowledge, skills, and abilities required for this position are usually obtained through a degree in a field such as Social Sciences, Communications, Economics, Business or Public Administration from a recognized post-secondary institution with a minimum of three (3) years of experience in developing and analyzing public policy and programs. Experience in a large organization or government setting as well as experience supervising, and leading work assignments are considered assets. Experience or education in analyzing housing markets is also considered an asset.

The Official Languages of Nunavut are Inuktut, English and French. Applicants may submit their resume in any of the official languages of Nunavut. Fluency in more than one of Nunavut's official languages would be considered an asset. Knowledge of Inuit communities, culture, land, Inuit Qaujimajatuqangit, Inuktut, and experience working in a northern cross-cultural environment are also considered assets.

Acceptable combinations of education and experience may be considered for this position. We encourage you to apply if you have equivalent years of education and/or experience equal to the education and experience requirements listed above.

An eligibility list may be created to fill other current and future vacancies with the Nunavut Housing Corporation in any of the communities located across Nunavut.

If you are interested in applying for this job, please email your cover letter and resume to NHCCareers@gov.nu.ca. Please include the reference # in the subject line of your email.

- The Government of Nunavut is committed to creating a representative workforce; therefore, priority will be given to Nunavut Inuit who self-identify as being enrolled under the Nunavut Agreement in accordance with the Priority Hiring Policy.
- Government of Nunavut employees serving a probationary period must obtain and provide written authorization from the deputy head of their employing department. The authorization from the deputy head must accompany your application for your application to be considered.
- Possession of a criminal record may not disqualify candidates from being considered. An assessment of the criminal record will be measured against the scope and duties of the position. This is only a requirement for positions that require a satisfactory criminal record or vulnerable sector check.
- Applicants may submit their resume in any of the Official Languages of Nunavut.
- Only those candidates selected for an interview will be contacted.
- The onus is on candidates in receipt of foreign post-secondary education credentials to have their foreign credentials assessed through a recognized Canadian education institution. Failure to do so may result in the rejection of their application.

CONTACT: Nunavut Housing Corporation
Government of Nunavut
PO Box 1000, Station 1400
Iqaluit, Nunavut X0A 0H0
https://www.nunavuthousing.ca/careers?&lang=en

Phone: (613) 292-8115
Email: NHCCareers@gov.nu.ca