GOVERNMENT OF NUNAVUT
EMPLOYMENT OPPORTUNITY

Title: Senior Communications Officer

Department: Nunavut Housing Corporation
Community: Iqaluit
Reference Number: 2024-16-NHC-13669
Type of Employment: Indeterminate

Salary range: $100,780 to $114,378 per year, 37.5 hours/week
Northern Allowance: $16,008 per year
Union Status: Nunavut Employees Union
Housing: Subsidized Staff Housing is not Available
Closing date: Open Until Filled

This employment opportunity is open to all applicants.

The Government of Nunavut was selected as one of Canada's Best Diversity Employers, and Top Employer for Young People and recent graduates in 2022. With one of the fastest growing and youngest populations in Canada, Nunavut is a dynamic, vibrant territory, committed to becoming an even better place for future generations. As a government, we are strengthening our unique model of governance - one that integrates Inuit societal values, promotes use of the Inuktut language, achieves a representative public service, and collaborates with partners to achieve the promise of Nunavut. Successful applicants will enjoy a competitive salary, medical and dental benefits, a defined benefit pension plan, continuous service bonuses, relocation support, and opportunities for training and career advancement.

The Nunavut Housing Corporation is an agency of the Government of Nunavut which serves the housing needs of one of the fastest growing populations in Canada. NHC's mandate is to create, co-ordinate, and administer housing programs to provide fair access to a range of affordable housing options to families and individuals in Nunavut. NHC has recently launched The Nunavut 3000 Strategy, (www.igluliuqatigiingniq.ca) which is a collaboration between the government and its partners to deliver 3,000 new units across the housing continuum by 2030.

Reporting to the Director, Policy and Strategic Planning, the Senior Communications Officer is responsible for providing strategic, professional, and technical direction to promote the programs and services of NHC to a widely diverse public. The successful candidate will work with senior management and the Minister's Office to coordinate the communication of strategic objectives and corporate issues and present messages in a consistent, professional, culturally relevant manner.

Key responsibilities of the successful candidate will also include:

- Developing and implementing communication strategies in accordance with GN and NHC policies and guidelines;
- Developing communications materials including website content, Ministerial Statements, press releases, and plain language documents;
- Developing specifically designed communications plans for NHC programs and initiatives;
- Managing NHC's social media and social marketing presence; and
- Providing media relations advice to corporation spokespeople, developing standards for communications products, and participating in the production of corporate publications.

The knowledge, skills, and abilities required for this job are usually obtained through a post-secondary degree in a field such as communications, business or public administration/relations, journalism, or social sciences with extensive related experience in the development of internal and external communications, public/media relations, public policy, and programs. Related experience in a large organization or government setting is an asset.

If you are interested in applying for this job, please email your cover letter and resume to NHCCareers@gov.nu.ca. Please include the reference # in the subject line of your email.

- The Government of Nunavut is committed to creating a representative workforce; therefore, priority will be given to Nunavut Inuit who self-identify as being enrolled under the Nunavut Agreement in accordance with the Priority Hiring Policy.
- Government of Nunavut employees serving a probationary period must obtain and provide written authorization from the deputy head of their employing department. The authorization from the deputy head must accompany your application for your application to be considered.
- Possession of a criminal record may not disqualify candidates from being considered. An assessment of the criminal record will be measured against the scope and duties of the position. This is only a requirement for positions that require a satisfactory criminal record or vulnerable sector check.
- Applicants may submit their resume in any of the Official Languages of Nunavut.
- Only those candidates selected for an interview will be contacted.
- The onus is on candidates in receipt of foreign post-secondary education credentials to have their foreign credentials assessed through a recognized Canadian education institution. Failure to do so may result in the rejection of their application.

CONTACT: Nunavut Housing Corporation
Government of Nunavut
PO Box 1000, Station 1400
Iqaluit, Nunavut X0A 0H0
https://www.nunavuthousing.ca/careers?&lang=en

Phone: (867) 975-7203
Fax: (867) 979-4194
Email: NHCCareers@gov.nu.ca

The Official Languages of Nunavut are Inuktut, English and French. Applicants may submit their resume in any of the official languages of Nunavut. Fluency in more than one of Nunavut's official languages would be considered an asset. Knowledge of Inuit communities, culture, land, Inuit Qaujimajatuqangit, Inuktut and experience working in a northern cross-cultural environment are also considered assets.

Acceptable combinations of education and experience may be considered for this position. We encourage you to apply if you have equivalent years of education and/or experience equal to the education and experience requirements listed above.

An eligibility list may be created to fill future vacancies.

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